

# Board of Directors Meeting Schedule

Dear Highgate Owners,

Below is the 2025 Board of Directors meeting schedule. All meetings will begin at 6PM.

Meeting Location – ALL meetings will be held at the **OWL Room** located in the Depot Square Mall at 51 Depot Street, Watertown, CT. This is where the Farm Shoppe Diner is located. The Owl Room is located on the second floor. There's an elevator in the courtyard area at the center of the building. You can take the stairs to the 2<sup>nd</sup> floor. They also have an elevator. If you take the elevator, take a right when getting off the elevator and follow the signs to the Owl Room at the end of the hall. It's a comfortable room that can accommodate up to 40 people.

Tuesday, January 21

Tuesday, February 18

Tuesday, March 18

Tuesday, April 15

Tuesday, May 20

Tuesday, June 17

Tuesday, July 15

Tuesday, August 19

Tuesday, September 16

Tuesday, October 21

Tuesday, November 18

Tuesday, December 16

*All meeting dates are subject to change.*

If the Board decides to conduct an Executive Session, or outdoor meeting in the pool area, notice will be posted 24 hours in advance via email and on the Facebook page.

Note: Please be advised that 15 to 20 minutes will be made available at every 'executive session' meeting for the Board to take 'business from the floor' where they will field questions and concerns from residents. Once business from the floor is done, guests will be asked to leave, so the Board can conduct its' business. Please be advised that voting cannot take place in executive session. Voting will only occur in open session. At the 'open' meetings residents are welcome to stay for the remainder of the meeting.

Thank you.

Board of Directors and Property Management